

Job Number: [JOB NO]
Parcel Number: [PARCEL NO]

Outdoor Advertising Profile Report

To be completed by the Outdoor Advertising (ODA) Area Permit Specialist before sending to the District Right of Way Manager:

ODA Permit #: [PERMIT NUMBER]

Sign Owner: [OWNER NAME]

Contact Person: [OWNER CONTACT] Contact #: [OWNER PHONE NUMBER]

Sign Owner Address: [OWNER ADDRESS], [OWNER CITY], [OWNER STATE] [OWNER ZIP CODE]

Land Owner: [LAND OWNER NAME]

Route: [ROUTE]

Log Mile: [COUNTY LOG MILE]

County: [COUNTY]

Zoning: [LAND USE]

Original Permit Date: [PERMIT ACCEPTED DATE]

Advertising Message: [ADV MESSAGE]

Vertical Size of Face: [VERTICAL SIZE] Horizontal Size of Face: [HORIZONTAL]

Date ODA Structure Inspected: [DATE]

The sign status based on the right of way plans for Job Number [JOB NO] is:

Conforming: ☐ Conforming Out of Standard: ☐ Nonconforming: ☐ Illegal: ☐

Does this sign qualify for the sign agreement reset program? Yes ☐ No ☐

Administrative Review/Circuit Court/Court of Appeals: Yes ☐ No ☐

Is the sign located adjacent to a Scenic Byway? Yes ☐ No ☐

Comments:

[COMMENTS 1]

[COMMENTS 2]

ODA Area Specialist: [PERMIT SPECIALIST] Date: [DATE]

Phone Number: [PHONE NUMBER]

Below is a photograph of the outdoor advertising structure.

The District Right of Way Specialist shall contact the Outdoor Advertising Area Permit Specialist listed on the previous page for information regarding permitting of the outdoor advertising structure on any property remaining after the acquisition of the necessary right of way.

A copy of this form shall be sent to the Outdoor Advertising Area Permit Specialist when the outdoor advertising structure has been acquired and the information below has been completed by the District Right of Way Specialist.

To be completed by the District Right of Way Specialist handling the acquisition:

Date Land Acquired: _____ Date ODA Structure Acquired: _____

District RW Contact Person: _____

Project Manager: _____

Sign Acquired By: Negotiation ☐ Condemnation ☐

Extension of Possession Agreement: Yes ☐ No ☐

Lease Agreement: Number of Years _____

Removal of the ODA Structure will be completed by:

Maintenance Forces: ☐ Contractor: ☐ Sign Owner: ☐

Any other agreements/special provisions made during acquisition: _____

Have arrangements for covering or removing the face of the outdoor advertising structure been made until removal of the complete outdoor advertising structure can be accomplished?
